



## Archiving Sessions Cockpit

### Automating the Management of All Archiving Activities

#### ***The Business Challenge***

With ever increasing transaction volumes, Data Archiving has become a critical part of the information lifecycle management strategy for companies using SAP. Archiving business-complete transaction data reduces operational costs, maintains system performance, and ensures that important business information is safely retained.

Your archiving strategy is defined by business policies, industry regulations, and system characteristics: What information can be archived. How long documents are required online. Which records are needed for fast and transparent access? How long do archived documents have to be retained? When and how often will archive runs be performed?

Online residence, overall retention periods, access requirements, and archiving frequencies often vary considerably within a company, depending on the country where information was created and on the document types to be archived.

The more complex the information lifecycle management requirements, the larger the number of archiving jobs that need to be set up, executed, and monitored. In order to keep system performance at an appropriate level, it is crucial that these archiving jobs be performed on an ongoing and regular basis. To keep impact on business users to a minimum, the archiving process must be consistent and reliable.

Efficient data volume management requires in-depth knowledge and significant time commitment from system administrators to manually perform and monitor archiving activities. Archiving benefits are at risk if qualified resources are not available to complete these tasks.

#### ***The Archiving Sessions Cockpit***

The Archive Sessions Cockpit (ASC) is a hands-off process that schedules, automates and manages your archive runs.

Ongoing archiving processes require numerous actions such as variant creation, jobs release, run follow up and corrective actions. These activities are typically performed by the SAP BASIS or an Archive Administrator. The Archive Sessions Cockpit performs the complete process in a fully automated manner reducing the need for additional resources.

The ASC makes it possible to free the SAP Archive Administrator from recurrent manual archiving operations. The Archiving Sessions Cockpit is an SAP add-on for complete, rules-based automation of Data Archiving.

Unlike external job schedulers, ASC was developed specifically for managing complex archiving scenarios with disparate residence/retention settings and diverse archiving schedules for different organizational units and/or document types. ASC completely replaces the manual archiving process.

#### **Dolphin Customer**

##### ***Our Customer***

Global leader in the manufacture, marketing and distribution of spices, herbs, seasonings and other flavors to the entire food industry.

##### ***The Problem***

Data Archiving was implemented with functional departments responsible for archiving. Day-to-day operations made keeping up with ongoing archiving activities difficult, and coordinating archiving schedules between departments proved challenging.

##### ***The Solution***

Dolphin implemented the Archiving Sessions Cockpit. It was configured according to the customer's archiving strategy to automatically manage all archiving-related activities.

##### ***The Results***

- Significantly reduced administration costs and workload
- Automatically creating variants for 32 individual configurations
- Automated management for writing, storing, deleting, index generation, and post-processing jobs for 14 archiving objects

For each combination of archiving object, organizational unit, and document type rules can be set up to define how archiving should be performed: Which jobs (pre-processing, write, store, delete, post-processing, index creation, index deletion) are part of the archiving process? When and in which frequency are jobs scheduled? Which time periods are archived? How long will archived data be accessible?

Additional configuration settings define dependencies between archiving objects, index generation rules, and system restrictions such as the maximum number of concurrent jobs and “blackout” dates and times for archiving.

Simulation mode validates that selection parameters for archive jobs match the archiving strategy before the ASC master job is activated. Every step of the archiving process is monitored and recorded to ensure complete traceability. Detailed reports provide information on current job status and archiving process efficiency.

### **Customers are saying:**

*“It works! Whatever you want to do with archiving, ASC can automate.”*

*“Puts control of archiving in one area.”*

*“Easy to install and configured...then it works on its own”.*

### **The Dolphin Advantage**

Dolphin implements efficient data volume management by automating archiving related activities to ensure timely, consistent, and cost-effective ongoing execution of your data archiving strategy. We take the complex requirements of your business, regulatory compliance, and IT environment and translate them into specific rules that shape and control when and how archiving activities are performed in your system. Dolphin has successfully implemented data archiving across all SAP modules and multiple industries and our team has extensive archiving experience with all SAP release levels. An SAP certified Software Partner and the largest provider of PBS software in North America, our archiving expertise extends to DART, BI/BW, and system consolidation, legacy archiving and decommissioning solutions.

### **About Dolphin**

Dolphin makes crucial business operations like data management, data archiving, accounts payable, accounts receivable and order management run better and smarter for organizations using SAP solutions. Focused on improving business performance through Information Lifecycle Management and Business Process Management, Dolphin produces the right solution for each customer, faster, through its unmatched experience in SAP technologies, and its proven best practices, tools and SAP add-on applications. Dolphin solutions improve business and IT performance, lower total cost of ownership and deliver high return on investment.

The company was founded in 1995 and has offices in Philadelphia, PA and San Jose, CA.

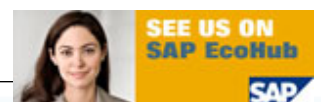
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## **Smart Adaptable Proven**

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### **BENEFITS**

- Automates the archiving process
- Minimizes manual tasks
- Ensures reliable and consistent ongoing archiving
- Takes dependencies between archiving objects into account
- Reduces need for dedicated archive administrator
- Eliminates potential for operator errors
- Lowers administrative costs
- Built with SAP technology