

## Automate and Optimize SAP® Accounts Payable

### **The Business Challenge**

The economic recovery has begun, although it is moving slowly. For many businesses, the key to success as the economy moves forward is to retain the lean efficiency forced by the downturn, while investing in strategic programs that improve process efficiency and contain costs. Standardizing and automating business processes such as Accounts Payable will ensure that your organization is ready for the upswing. Efficiency is critical to keep ahead of your competition in a gradual recovery.

Even in the best of times, automating Accounts Payable is a smart move. It directly supports an organization's strategic mission to operate efficiently irrespective of volumes or business levels, while conforming to financial directives such as reducing paper and waste, eliminating errors and improving throughput. But, the ultimate objective is optimization.

The bottom line is this: Efficient, effective Accounts Payable automation and optimization can have a dramatic impact on **costs, productivity, risk management and the bottom line.**

### **The Dolphin Solution**

Dolphin builds the **right solution for each customer**, faster, to take significant time and cost out of the Accounts Payable process. Our Accounts Payable solution suite provides real-time information and includes an array of configurable options to fit each customer's needs.

**Multiple Invoice Inputs**—Dolphin automates receipt of invoice documents and data into SAP, integrating scanning, optical character recognition (OCR), and e-Invoicing, along with robust analysis and reporting.

**Real-time Information and Exception Handling**—Dolphin's unique SAP Certified Process Tracking System for Accounts Payable (PTS-AP) InfoCenter is the central point of access and exception handling to all Accounts Payable invoice data in the SAP system, regardless of the status (not posted, held, parked, blocked) or the delivery channel (EDI, e-Invoice, OCR, inter-company, ERS, web). It essentially opens up the black box from within the SAP solution, providing visibility to where the invoices are in the routing process and fast access to the full invoice history, approval status, and original document images.

**Contain Costs, Optimize Cash Flow**—Ideally, an efficient AP process should enable the department to control costs and optimally manage cash flow. Dolphin continuously enhances the PTS-AP platform with new tools and more analytics to help customers accomplish just that, including:

- **Invoice processing features** to speed and track invoices in the system.
- **Enhanced SAP workflow** to streamline and customize the process.
- **An InfoCenter Dashboard** to assess invoice status, analyze productivity and forecast cash.
- **Advanced reporting features** to track volumes, status and department productivity.
- **Dynamic Discounting** and vendor portal

### **Dolphin Customer Success: Large Tier 1 Automotive Supplier**

#### **The Problem**

- Significant processing costs from two Shared Service environments
- Process inefficiencies caused delays in posting
- Little or no visibility or in-house control of the process

#### **The Solution**

- Dolphin Process Tracking Solution for Accounts Payable using SAP Workflow engine and Header/Line item OCR
- Created centralized global Shared Services process in Europe and Mexico to meet the needs of 180 plants WW

#### **The Results**

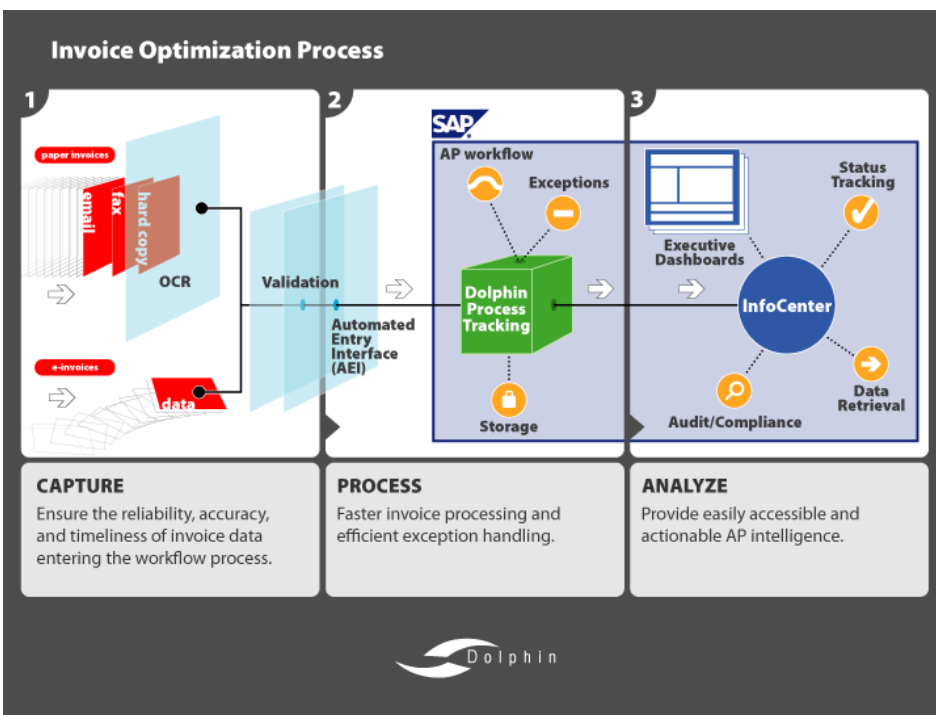
- Streamlined AP process—cost savings \$7 million and still saving!
- Improved process control and visibility
- Processing more than 2.5 Million invoices/year
- OCR recognition rate >70% for all European languages
- Lower invoice process costs, shorter process cycle time, fewer late payments and short inquiry response time
- Short implementation timeline – < 4 months to pilot

**Unique Options for Specific Needs** – Every company has specific needs. Dolphin offers an array of add-on components that work within SAP to handle specific AP challenges, including:

- **Check Requests**, which eliminates the disruption of emergency check requests with an orderly, integrated check request process as part of the standard invoice receipt, approval and payment processes.
- **EDI Interface and Image**, which enables PTS-AP users to handle exceptions for both EDI and regular invoices with one tool.
- **Block resolution**, which clears blocked invoices faster using SAP workflow and Web Approval resolution processes.
- **Service entry and acceptance**, which streamlines entry, evaluation and acceptance of service details or timesheets, using the invoice entry workflow model.
- **Pre-approval/Auto-Coding/Pay within Range**, which enables dynamic evaluation of non-PO invoice details to allow approval under defined parameters without routing via the workflow.

### The Dolphin Advantage

Dolphin customers have seen a **significant ROI** from Accounts Payable automation, including:



- Operational productivity increased by 40–80%
- Cost per invoice reduced by 40–60%
- Near elimination of human error from data entry through OCR software and e-Invoicing
- Real-time visibility for confident cash management
- Decrease in inquiry response time of 60% or more
- Reduced solution implementation timeline and cost

### About Dolphin

Dolphin makes crucial business operations like data management, data archiving, accounts payable, accounts receivable and order management run better and smarter

for organizations using SAP solutions. Focused on improving business performance through Information Lifecycle Management and Business Process Management, Dolphin produces the right solution for each customer, faster, through its unmatched experience in SAP technologies, and its proven best practices, tools and SAP add-on applications. Dolphin solutions improve business and IT performance, lower total cost of ownership and deliver high return on investment.

The company was founded in 1995 and has offices in Philadelphia, PA and San Jose, CA. Dolphin solutions are implemented across North America and around the world.

Visit us online at [www.dolphin-corp.com](http://www.dolphin-corp.com) to learn more!  
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